

**COMMITTEE AMENDMENT**  
HOUSE OF REPRESENTATIVES  
State of Oklahoma

SPEAKER:

CHAIR:

I move to amend HB4118 \_\_\_\_\_  
Of the printed Bill  
Page \_\_\_\_\_ Section \_\_\_\_\_ Lines \_\_\_\_\_  
Of the Engrossed Bill

By striking the Title, the Enacting Clause, the entire bill, and by  
inserting in lieu thereof the following language:

**AMEND TITLE TO CONFORM TO AMENDMENTS**

Amendment submitted by: Toni Hasenbeck

Adopted: \_\_\_\_\_

\_\_\_\_\_  
Reading Clerk

STATE OF OKLAHOMA

2nd Session of the 58th Legislature (2022)

PROPOSED SUBCOMMITTEE  
SUBSTITUTE  
FOR  
HOUSE BILL 4118

By: Hasenbeck

PROPOSED SUBCOMMITTEE SUBSTITUTE

An Act relating to courts; amending 20 O.S. 2021,  
Section 106.9, which relates to court reporter  
salaries; setting court reporter annual salary;  
amending 20 O.S. 2021, Section 125, which relates to  
secretary-bailiff salaries; setting secretary-bailiff  
annual salary; providing an effective date; and  
declaring an emergency.

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. AMENDATORY 20 O.S. 2021, Section 106.9, is  
amended to read as follows:

Section 106.9 A. Each court reporter regularly engaged by the  
district court, the Workers' Compensation Court of Existing Claims,  
or the Corporation Commission shall be paid a salary pursuant to the  
salary schedule established by the annual appropriation for the  
district courts and Corporation Commission and in accordance with  
the job description for the position to which appointed. ~~On October~~  
~~1, 2021, each court reporter shall receive a one-time stipend of One~~  
~~Thousand Two Hundred Fifty Dollars (\$1,250.00) For fiscal year 2023~~

1 and each fiscal year thereafter, each court reporter shall receive  
2 an annual salary of Fifty-three Thousand Dollars (\$53,000.00).

3 B. In addition to their base salaries, official court reporters  
4 who are certified or licensed shorthand reporters and those acting  
5 shorthand reporters pursuant to paragraph c of Section 106.3B of  
6 this title shall be paid annually the sum of Four Hundred Dollars  
7 (\$400.00) for each year of service to the district court, the  
8 Workers' Compensation Court, the Workers' Compensation Court of  
9 Existing Claims and the Corporation Commission, with a maximum of  
10 twenty (20) years of service only to be used for the purpose of  
11 longevity, not to exceed Eight Thousand Dollars (\$8,000.00) per  
12 year, payable monthly. For the purpose of payment for longevity,  
13 "years of service" is defined as all years served as a certified or  
14 licensed court reporter in the district court, the Workers'  
15 Compensation Court and the Corporation Commission after June 30,  
16 1978. Such longevity payments shall begin on July 1 of each year  
17 following completion of one (1) year's service as defined herein.

18 C. In addition to their base salaries, official court reporters  
19 who are certified shorthand reporters shall be paid the following:

20 1. The sum of One Thousand Five Hundred Dollars (\$1,500.00) per  
21 year, payable monthly, to any official court reporter who is a  
22 Registered Professional Reporter (RPR), as recognized by the State  
23 Board of Examiners of Certified Shorthand Reporters. To qualify as  
24 a RPR, an official court reporter shall have a proficiency level in

1 reporting testimony and proceedings of a speed of not less than two  
2 hundred twenty-five (225) words per minute in taking a question-and-  
3 answer-type dictation, two hundred (200) words per minute in taking  
4 a jury charge and one hundred eighty (180) words per minute in  
5 taking literary material, shall pass a Written Knowledge Test with a  
6 score of at least seventy percent (70%), all as determined by an  
7 examination recognized by the Board, and shall complete thirty (30)  
8 hours of continuing education per three-year cycle commencing at the  
9 date of recognition;

10 2. The sum of One Thousand Five Hundred Dollars (\$1,500.00) per  
11 year, payable monthly, to any official court reporter who is a  
12 Registered Merit Reporter (RMR), as recognized by the State Board of  
13 Examiners of Certified Shorthand Reporters. To qualify as a RMR, an  
14 official court reporter shall have a proficiency level in reporting  
15 testimony and proceedings of a speed of not less than two hundred  
16 sixty (260) words per minute in taking a question-and-answer-type  
17 dictation, two hundred forty (240) words per minute in taking a jury  
18 charge and two hundred (200) words per minute in taking literary  
19 material, shall pass a Written Knowledge Test with a score of at  
20 least seventy percent (70%), all as determined by an examination  
21 recognized by the Board, and shall complete thirty (30) hours of  
22 continuing education per three-year cycle commencing at the date of  
23 recognition;

1        3. The sum of One Thousand Five Hundred Dollars (\$1,500.00) per  
2 year, payable monthly, to any official court reporter who is a  
3 Registered Diplomat Reporter (RDR), as recognized by the State Board  
4 of Examiners of Certified Shorthand Reporters, and who completes  
5 thirty (30) hours of continuing education per three-year cycle  
6 commencing at the date of recognition;

7        4. The sum of One Thousand Five Hundred Dollars (\$1,500.00) per  
8 year, payable monthly, to any official court reporter who is a  
9 Certified Realtime Reporter (CRR), as recognized by the State Board  
10 of Examiners of Certified Shorthand Reporters, and who completes  
11 thirty (30) hours of continuing education per three-year cycle  
12 commencing at the date of recognition; or

13        5. Any official court reporter who is the holder of more than  
14 one certification shall be compensated in the additional amounts  
15 specified in paragraphs 1 through 4 of this subsection for each  
16 certification up to a maximum of Six Thousand Dollars (\$6,000.00)  
17 per year over and above the reporter's base salary, payable monthly.

18        D. Court reporters temporarily employed by the district court,  
19 Workers' Compensation Court of Existing Claims, or Corporation  
20 Commission shall be compensated by the court fund of the court which  
21 they serve at a rate to be set by such court. In addition, court  
22 reporters temporarily employed pursuant to this subsection who are  
23 required by the terms of their employment to travel outside their  
24 county of residence shall receive reimbursement for mileage actually

1 and necessarily traveled to and from the place of attendance at a  
2 rate not to exceed the rate of reimbursement specified in the State  
3 Travel Reimbursement Act for state employees. Any travel  
4 reimbursement shall be paid from the court fund of the court where  
5 the service of the temporarily employed court reporter is provided.

6 SECTION 2. AMENDATORY 20 O.S. 2021, Section 125, is  
7 amended to read as follows:

8 Section 125. A. In all counties of the state there is created  
9 the office of secretary-bailiff for district judges and associate  
10 district judges, with each such secretary-bailiff to be appointed by  
11 order of the district judge or associate district judge to serve at  
12 the will of the appointing judge as an unclassified employee of the  
13 state exempt from the provisions of the Oklahoma Merit System of  
14 Personnel Administration. The Chief Justice shall approve by  
15 administrative directive the number and assignments of secretary-  
16 bailiffs in all counties of the state. Each secretary-bailiff shall  
17 be paid a salary pursuant to the salary schedule established by the  
18 annual appropriation for the district courts and in accordance with  
19 the job description for the position to which appointed. For fiscal  
20 year 2023 and each fiscal year thereafter, each secretary-bailiff  
21 shall receive an annual salary of Forty-two Thousand Dollars  
22 (\$42,000.00). In every county of the state each district judge and  
23 each associate district judge may by order appoint additional  
24 necessary court personnel subject to the approval of the Chief

1 Justice. A part-time bailiff shall be paid out of the court fund of  
2 the county where appointed at the rate set by administrative  
3 directive for each hour that such person actually attends the court  
4 and performs services, or a pro rata fraction thereof for less than  
5 an hour of service. Notwithstanding any other provision of law,  
6 each district judge and associate district judge may contract with  
7 the sheriff of the county to allow a deputy sheriff to provide  
8 bailiff service to the court.

9 B. With the approval of the presiding judge, a special judge  
10 may appoint a secretary-bailiff or other personnel in accordance  
11 with the administrative order of the Chief Justice.

12 C. No judge shall engage more than one full-time secretary-  
13 bailiff at any given time except only during the progress of a jury  
14 trial, when a part-time bailiff may be engaged subject to the  
15 approval of the Chief Justice. In the latter event, no more than  
16 one additional bailiff shall be engaged to take charge of the jury.  
17 The costs of meals and lodging of bailiffs ordered to keep a jury  
18 together during the process of a trial or after the jury retires for  
19 deliberation shall be lawfully paid from the court fund.

20 D. A district judge who sits regularly in more than one county  
21 may employ only one full-time secretary-bailiff in the judicial  
22 district of the judge, and in any other county of the district the  
23 judge may engage a bailiff only on a part-time basis when such judge  
24 sits in the county as a judge pursuant to the procedures set forth

1 by the Chief Justice in the administrative directive. The cost of  
2 the operation of the office of a district judge of a multi-county  
3 judicial district, including the purchase of equipment and supplies,  
4 may be apportioned among the counties of that judicial district, or  
5 appropriate division of that district, based upon the percentage of  
6 revenue collected by the courts of the district.

7 E. The Administrative Director of the Courts shall develop and  
8 promulgate job descriptions, salary schedules and time-keeping forms  
9 for part-time bailiff personnel. The Chief Justice of the Oklahoma  
10 Supreme Court, through the Office of the Administrative Director of  
11 the Courts, shall promulgate rules for the compensation for overtime  
12 for all secretary-bailiff and part-time bailiff personnel employed.

13 F. Persons employed by a county that does not meet the  
14 requirements of Section 951 of Title 19 of the Oklahoma Statutes,  
15 and who serve as full-time secretary-bailiffs or full-time bailiffs  
16 shall be eligible to participate in the state retirement system and  
17 state insurance programs and any other benefits as are provided to  
18 state employees in the unclassified service. All part-time bailiff  
19 personnel shall be compensated by the local court fund.

20 G. On October 1, 1989, the position of full-time bailiff shall  
21 be redesignated as the position of secretary-bailiff in accordance  
22 with the job descriptions, salary schedules, and procedures approved  
23 by the Chief Justice. Additional secretary-bailiff positions shall  
24 be created as funding and employee positions are available.



1 Counties shall be allowed to provide additional support personnel to  
2 the judges sitting in such counties to the extent that funding is  
3 available.

4 H. Any secretary-bailiff, who is CLEET-certified as a basic  
5 peace officer, shall have and exercise all the powers and authority  
6 of a peace officer. The Office of the Administrative Director of  
7 the Courts shall promulgate rules which prescribe the duties for all  
8 CLEET-certified secretary-bailiffs. The provisions of this  
9 subsection will not entitle a CLEET-certified secretary-bailiff to  
10 participate in the Oklahoma Police Pension and Retirement System.

11 SECTION 3. This act shall become effective July 1, 2022.

12 SECTION 4. It being immediately necessary for the preservation  
13 of the public peace, health or safety, an emergency is hereby  
14 declared to exist, by reason whereof this act shall take effect and  
15 be in full force from and after its passage and approval.

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17 58-2-10637 AQH 02/17/22

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